

KENTUCKY BOARD OF HOME INSPECTORS
MEETING MINUTES
August 11, 2015

A regular meeting of the Kentucky Board of Home Inspectors was held at the Office of Occupations and Professions in Frankfort, KY on August 11, 2015.

MEMBERS PRESENT

James A. Chandler, Chairman
Mark G. Oerther, Vice Chairman
Welford "Bud" Wenk
Robert P. Johnson
Mitch D. Buchanan
Mariah Gratz
Ken Fister

MEMBERS ABSENT

Kevin Farris
Edward "Neal" Tong

OCCUPATIONS AND PROFESSIONS STAFF

Megan Woodson, Board Administrator
Gordon Slone, Executive Director

OFFICE OF THE ATTORNEY GENERAL

Brian Judy, Office of the Attorney General

GUESTS

David Clark
Chris Robison
Steve Keeney, PLI

CALL TO ORDER

Mr. Chandler called the meeting to order at 10:14 a.m.

MINUTES

A motion was made by Mr. Buchanan to approve the meeting minutes from July 14, 2015 with changes. Mr. Fister seconded that motion and it carried.

MONTHLY FINANCIAL REPORT

The financial statement for July 2015 was reviewed by the Board.

LICENSURE STATUS REPORT

There are currently 373 licensed Home Inspectors.

BOARD COUNSEL REPORT

Mr. Judy presented an amended version of 815 KAR 6:___ Persons Not Licensed to Show Cause. The board will further review this version at the next board meeting.

OCCUPATIONS AND PROFESSIONS REPORT

Mr. Slone informed the board of the current events of O&P including his meeting with the new Deputy Director of the Office of State Budget Director, Janice Tomas. The purpose of this meeting was to acquaint Ms. Tomas with the operations of O&P and the boards served by O&P. Mr. Slone also reminded the Board to notify the Board Administrator of any material changes that may be foreseen in the next few years for the next biennial budget (July 2016-June 218).

OLD BUSINESS

Mr. Chandler advised he met with Jack Coleman, Department of Housing, Buildings, and Construction (HBC), in regards to the possible move back to their office. Jack will bring this matter before HBC Board at their next scheduled board meeting and will be in contact with Mr. Chandler regarding the HBC Board's response.

The Board briefly discussed the proposed draft of 815 KAR 6:080. The board will further review this proposal at the next board meeting.

Mr. Johnson presented a sample template and possible topics for the quarterly newsletter to be sent out by the Board. Mr. Johnson and Mr. Wenk are in the process of completing this newsletter. Once available, the newsletter will be posted to the Board's website and sent to all licensees by Mrs. Woodson.

NEW BUSINESS

Mr. Chandler presented service appreciation plaques to Mr. Buchanan for his past service to the board as Chairman and to Mr. Fister for his service as a Board Member. The Board also recognized the services of Mr. Farris as a board member.

EDUCATION COMMITTEE REPORT

The Education Committee made the following recommendations:

- Kentucky Real Estate Inspectors Association (KREIA) continuing education courses ***approved***:
 - Typical Framing Problems in Homes – 3 hrs
 - I Have Never Seen that Before (Recognition and Reporting Unusual Circumstances) – 1 hr
- American Society of Home Inspectors (ASHI) renewal as a Continuing Education Course Provider ***approved***.

Mr. Oerther seconded the Committee's recommendation and the motion carried.

APPLICATIONS COMMITTEE

The Applications Committee recommended the following:

- Initial licensure applications to be ***approved*** – David Baumann, David Clark, Richard Fisher, Steven O'Donnell, Everett Reeves, Chris Robison
- Renewal applications to be ***approved*** – Robert Curtsinger, James Freeze, Christopher Gordon, Robert Hiles, Matthew Loeser, Chad Schultz, Brian Smallwood

COMPLAINTS COMMITTEE

The Complaints Committee recommended dismissal of 2014-02 as there was no regulatory violation of the law found. Mr. Wenk seconded the motion and the motion carried.

The Complaints Committee recommended dismissal of 2015-04 as there was no regulatory violation of the law found. Mr. Wenk seconded the motion and the motion carried.

The Complaints Committee also recommended putting 2015-03 in abeyance until civil court action is resolved. Mr. Wenk seconded the motion and the motion carried.

The Complaints Committee reported the following cases are ongoing:

- Romancik
- 2014-01
- 2015-03
- 2015-06

TRAVEL AND PER DIEM

Mr. Fister made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Mr. Wenk, carried.

NEXT MEETING

The next meeting is scheduled for Tuesday, September 8, 2015 at 10:00am at the Office of Occupations and Professions in Frankfort, KY.

ADJOURNMENT

Mr. Johnson made a motion to adjourn at 12:31p.m. The motion was seconded by Mr. Wenk and carried.

Minutes prepared by Megan Woodson on August 11, 2015